

**MINUTES**  
**HISTORIC PRESERVATION COMMISSION**  
**Monday, July 13, 2015**  
**City Hall, Room 210**  
**4:00 p.m.**

**MEMBERS PRESENT:** Chairperson Ald. Mark Steuer, Vice Chairperson Jacqueline Frank, Dennis Doucette, Dave Boyce, Susan Ley, Jeanine Mead, Roger Retzlaff

**ALSO PRESENT:** Jason Flatt, Ald. Dave Nennig, and Julia Upfal

**1. APPROVAL OF MINUTES AND AGENDA**

a. Approve June 8, 2015 Minutes

A motion was made by J. Frank to approve June 8, 2015 Minutes and seconded by S. Ley. All in favor. Motion carried.

b. Approve June 29, 2015 Minutes

A motion was made by J. Frank to approve June 29, 2015 Minutes and seconded by D. Boyce. Four in favor, two abstentions (J. Mead and S. Ley). Motion carried.

c. Modify and adopt agenda

9<sup>th</sup> Annual Local History and Historic Preservation Conference will be discussed under "New Business" as item 4 d.

A motion was made by J. Mead to approve modified agenda and seconded by D. Boyce. All in favor. Motion carried.

**2. DESIGN REVIEWS:**

a. Review and discuss sign permit application for 423 Dousman.

No representative is present at this time. A motion was made by R. Retzlaff and seconded by D. Boyce for the applicant to provide a drawing of the sign on location and table this item until the next meeting. All in favor. Motion carried.

### 3. **CONTINUING BUSINESS**

- a. Discussion on a free program at the Neville Public Museum entitled "Architecture, Planning, and Politics", led by Ald. Mark Steuer. Date is July 14, 2015 at 7:00 p.m., followed by a walking tour of the Broadway area.

Ald. Steuer gave a brief preview of the presentation he will be giving on "Architecture, Planning, and Politics", at the Neville Public Museum on July 14, 2015.

The walking tour will cover Walnut, Dousman, and Broadway. The walking tour will be conversational.

### 4. **NEW BUSINESS**

- a. Discussion on the proposed cap on HTC's being removed from the state budget.

This item was briefly discussed at the beginning of the meeting. D. Doucette sent an e-mail regarding the Wisconsin Tax Credits. The proposed cap on Historic Tax Credits was removed from the state budget. No further discussion was made.

- b. Review City Raze/Repair Orders and Demolitions.

Ald. Steuer suggested J. Flatt going out to film Raze/Repair properties for documentation. R. Retzlaff mentioned that they can no longer be documented. Ald. Steuer would still like to see J. Flatt go out to take pictures for the record, upon notice from the City.

J. Flatt stated that the properties he has gone out to observe were post war, small family homes.

- c. Review June Building Activity Report.

R. Retzlaff discussed the reroofing on the da Vinci School for Gifted Learners buildings. He inquired as to why they switched from the slate roofs and replaced them with metal. Slate roofs can last up to a hundred years. The only advantage to a metal roof is to improve the fire resistant qualities of the building. The slate would have been on there with wood sheeting.

Ald. Steuer would like the Committee to be aware when these changes take place and possibly document them.

R. Retzlaff said that these could be part of the Historic Preservation Plan, changes that are occurring and how the Historic Preservation Committee is monitoring those changes.

A motion was made and seconded to receive and place on file. All in favor. Motion carried.

d. 9<sup>th</sup> Annual Local History and Historic Preservation Conference

The 9<sup>th</sup> Annual Local History and Historic Preservation Conference is in Middleton, Wisconsin. Ald. Steuer would like to see one or two committee members attend the conference. The price is around \$130 to attend. He will check the budget to see if there is enough to attend.

As time goes on, Ald. Steuer would like to see some committee members receive more hands on training.

5. **OTHER ANNOUNCEMENTS AND NEWS**

6. **NEXT MEETING DATE:** August 10, 2015 at 4:00 p.m.

7. **ADJOURNMENT**

A motion was made by Ald. Steuer and seconded by J. Mead to adjourn. All in favor. Motion carried.